



Somerset Bridge Primary School
Aspire - Brave - Care - Collaborate

Toolkit



Use a heading.

Include an opening statement.

Use sub-headings to separate the information into sections.

Bullets points for facts.

Write in the present tense.

Use topic vocabulary.

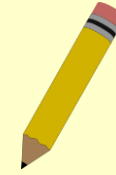
Use pronouns he/ she/ they

Include diagrams (pictures)/ photographs where needed.

English Year 2: Non – Chronological Reports



Dragons



Word Bank

fact	caption	explain	inform
introduce	report	research	section
summary	subject	accurate	photograph

Types of Non-Chronological Reports

Non- fiction books
Information leaflet
Fact sheet or fact file

Key Vocabulary



Heading	Tells the reader what the writing is about.
Sub-heading	Small headings throughout the text to group facts into sections.
Introduction	At the start of the writing to introduce the topic.
Statement	A sentence that shows a fact, idea or opinion.
Bullet point	<ul style="list-style-type: none"> Used to make a list of facts
Present tense	Used when we write about something that is going on now.
Topic vocabulary	Words related to the subject we are writing about.
Pronouns	Words to use instead of a noun – it, he, she, they
Diagram	A picture with labels to give more information.

Purpose

To give information to the reader about a particular topic.

Year 2 WRITING RULES

Use finger spaces between my words.

Joined handwriting.

Use the sounds I've learnt to spell.

Spell some Yr 1 and 2 tricky words correctly.

Use correct punctuation
CL . , ! ? ""

Write my letters on the line.