

**Somerset Bridge Nursery - Application Form**

Please complete and return this form to [nursery@somersetbridge.school](mailto:nursery@somersetbridge.school) to apply for a place at Somerset Bridge Nursery.

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| **SECTION A – Details about your child** | | |
| Forename(s) |  | |
| Surname |  | |
| Gender |  | |
| Date of Birth |  | |
| Home Address (if you expect to move before admission please let us know, as this may affect your application) |  | |
| Language(s) spoken at home |  | |
| Does your child have an Education, Health and Care Plan (EHCP)? | YES | NO |
| Are there any professionals involved with your child e.g. social worker, paediatrician, family support worker | YES | NO | NO |
| Does your child have siblings at our Nursery or School? | YES | NO |
| If yes, please provide their name(s) |  | |
| Does your child already attend a childcare setting? | YES | NO |
| If yes, please provide their contact details |  | |

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| **SECTION B – Parent/Carer Details** | |
| Title |  |
| Forename(s) |  |
| Surname |  |
| Home Address (if different from your child’s) |  |
| Mobile number |  |
| Email address |  |
| Relationship to the child |  |

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| **SECTION C – Application** | | | | | | | |
| Term of entry | | **Autumn 2025**  **(September – December)** | | | | | |
| How many of the 10x sessions available would you like your child to attend each week (1-10)? | | | | | | |  | |
| Are you flexible as to the days and times that your child can attend | | | | | YES | | NO | |
| If NO, please indicate the sessions you require by ticking the relevant boxes below: | | | | | | | | |
|  | | **Monday** | **Tuesday** | **Wednesday** | | **Thursday** | | **Friday** |
| **Morning Session**  **09.00 - 12.00** | |  |  |  | |  | |  |
| **Afternoon Session**  **12.00 - 15.00** | |  |  |  | |  | |  |

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| **SECTION D – Funding** | | | |
| Please circle an option below to confirm how your child’s sessions will be funded: | | | |
| **Supported Families Funding** | **Working Families Funding** | **Universal Early Years Funding** | **Privately** **Paying** |
| *Up to 15 hrs / 5 sessions per week funded childcare*  *Available the term after your child’s 2nd birthday* | *Up to 30 hours / 10 sessions per week funded childcare*  *Available the term after your child turns 9 months old* | *Up to 15 hrs / 5 sessions per week funded childcare*  *Available the term after your child’s 3rd birthday* | *Up to 30hrs / 10 sessions per week paid childcare*  *Available the day after your child turns 2 years old* |
| Please attach a copy of your confirmation letter from Somerset Council | Please provide us with your eligibility code:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | ALL children aged 3-4 yrs are automatically eligible. No application is required | *2 year olds - £6.50 per hr*  *3 year olds - £4.75 per hr*  *4 year olds - £4.75 per hr*  *(Each session is 3 hours)* |

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| **SECTION E – Declaration and Signature** | |
| * I understand that I must inform the nursery if my child’s circumstances change before admission * I understand that it is my responsibility to provide supporting evidence if my child has an Exceptional Need * I understand that I must provide evidence of my child’s address and date of birth * I have read the nursery’s admissions policy [Admissions Policy](https://www.somersetbridge.co.uk/page/?title=Nursery+Admissions&pid=128) * I confirm that the details I have provided are accurate * Your personal data is being used by us because you have showed an interest in applying for a place at Somerset Bridge Nursery. Please confirm that you give your consent for the nursery to use your personal data, as outlined in our [Privacy Notice](https://www.somersetbridge.co.uk/page/?title=Key+Information&pid=137), by signing below | |
| Parent/Carer’s signature |  |
| Date |  |

**UK GENERAL DATA PROTECTION REGS (UK GDPR)**

**NOTIFICATION REGARDING THE PROCESSING OF ANY PERSONAL DATA SUPPLIED ON THIS FORM**

**Data Controller** – Somerset Bridge Primary School

**Data Protection Officer contact** – [dposchools@somerset.gov.uk](mailto:dposchools@somerset.gov.uk)

**Purpose for processing** – to register your child with our Nursery

**Legal basis for processing** - to fulfil the terms of our contract with you, and to meet the obligations of the Early Years Code of Practice

**Data Sharing** – the personal data provided will be shared with the Local Authority

**Transfers abroad** – this data will not be transferred abroad

**Data Retention** – this data will be retained until the child moves onto School or another provider and will be passed on to the School or other Provider

**Your Rights** – please see our [privacy notice](https://www.somersetbridge.co.uk/privacy-notices/) on our website

**Consequences** - If you do not supply this information we will not be able to perform our contract with you